



Candidate Application

These materials are confidential. District Leadership Committee (DLC), upon completion of voting, submit all forms to the committee chair to destroy after the final report has been distributed to the District Director.

If you are a candidate for a District leader position, please complete the form below and submit it to your District Director or DLC chair. The qualifications found on this form are stated in the **District Administrative Bylaws** of the Toastmasters governing documents. Keep in mind that any candidate who does not meet these qualifications cannot be considered for office.

Candidate name _____ Member number _____

District office position _____

Section I: All Candidates

Candidate is a member in good standing of a club in good standing.

At the time of taking office, the candidate must have been a member for twelve consecutive months within the past three years, in the District in which the officer shall serve.

Candidate has completed and submitted the **District Leader Agreement and Release Statement**.

Candidate photograph and biography information.

Section II: Volunteer Service History

Following are the minimum qualifications for each District leader position that a candidate must meet at the time of taking office. For verification, please attach a print out from the Achievement Board>Offices Held section of your online account for the DLC. Additionally, all District leaders should be evaluated (by role) for their **competencies**.

Requirements for Office:

District Director

Six consecutive months served as Club President

Club Name _____ Year Served _____

And twelve consecutive months as one of the following in the District in which the officer shall serve:

Program Quality Director

Year Served _____

Club Growth Director

Year Served _____

Division Director

Year Served _____

Combination of Program Quality Director or Club
Number of terms in each position and year served

Program Quality Director

Six consecutive months served as Club President

Club Name _____ Year Served _____

And twelve consecutive months as one of the following in the District in which the officer shall serve:

Program Quality Director

Year Served _____

Club Growth Director

Year Served _____

Division Director

Year Served _____

Combination of Program Quality Director or Club

Number of terms in each position and year served

Club Growth Director

Six consecutive months served as Club President

Club Name _____ Year Served _____

And twelve consecutive months as one of the following in the District in which the officer shall serve:

Program Quality Director

Year Served _____

Club Growth Director

Year Served _____

Division Director

Year Served _____

Combination of Program Quality Director or Club

Number of terms in each position and year served

Division Director

Six consecutive months served as District Council member

Club Name _____ Year Served _____

Additional Roles

The following positions may not apply to your particular District and leadership committee, depending on whether your District appoints or elects the following positions.

Area Director

To the degree practicable, Area Directors shall have served as a member of the District Council in the District in which they shall serve.

Club Name _____ Year Served _____

Administration Manager

Experience in and core understanding of administration and policy

Computer knowledge

Finance Manager

Experience in and core understanding of accounting and bookkeeping practices

Computer knowledge

Public Relations Manager

Experience in and core understanding of public relations

Computer knowledge

Other District Support Roles and Requirements

While your District may have additional support roles, they are not required by Toastmasters International. Therefore, fulfilling these roles does not earn credit toward any education awards or Distinguished programs. As such, it is at the discretion of the District to appoint individuals to these roles and to determine the criteria for eligibility. Some of these roles are, but are not limited to District webmaster, member of the **District marketing team**, and conference chair.